

MINISTRY OF HIGHER EDUCATION AND CULTURAL AFFAIRS
ACCELERATING HIGHER EDUCATION EXPANSION AND DEVELOPMENT OPERATION
DELEGATION OF AUTHORITY UNDER FINANCIAL REGULATION - 135 FOR OPERATIONAL TECHNICAL SUPPORT (OTS)

<i>Description</i>		<i>Authorization FR 136</i>	<i>Approval FR 137</i>	<i>Certification FR 138</i>	<i>Payment FR 139</i>
Salaries and Wages / allowances and other Benefits		Appointing Authority (Letter of Appointment)	D(OTS)	DD(F)	DD(F)
Other Expenses	Other Incremental Cost	PD/ DD	D(OTS)	DD(F)	DD(F)
Procurement of Works, Goods and Services (Procurement Manual Supplement - 34 dated 09.07.2018					
1.1 Direct Purchase Procedure	Small Value Repair Works , Goods and Services				
Works upto Rs. 500,000/=	Satisfying the requirements given under procurement guideline 3.5 and 3.6	VC	D(OTS)	DD(F)	DD(F)
Works upto Rs. 200,000/=	When it is uneconomical to follow tender procedure, ensure the economy of procurement and personnel approval by authority.	Director - OTS	D(OTS)	DD(F)	DD(F)
Goods and Services upto Rs. 200,000/=	satisfying the procurement guide line 3.5 and 3.6	VC	D(OTS)	DD(F)	DD(F)
Goods and Services upto Rs. 100,000/=	When it is uneconomical to follow tender procedure, ensure the economy of procurement and personnel approval by authority.	VC	D(OTS)	DD(F)	DD(F)
Goods,service or equipment upto Rs. 15,000/= per event per day	Total of such purchases during and calendar month should not exceed Rs. 60,000/=.	Director - OTS	D(OTS)	DD(F)	DD(F)
1.2 Direct Purchase Procedure	Procurement of Works , Goods and Services				
Works , Goods or Services upto Rs. 600,000,000/=	Satisfying the requirements given under procurement guideline 3.5/3.6	VC (subject ot the recommendation of the Ministry Procurement Committee (MPC)	D(OTS)	DD(F)	DD(F)
Works , Goods or services upto Rs. 300,000,000/=	DO	VC (subject to the recommendation of the Project Procurement Committee - (OMST)	D(OTS)	DD(F)	DD(F)
Works , Goods or services upto Rs. 100,000,000/=	Do	VC (subject to the recommendation of the Regional Procurment Committee - Major (RPC - Major) - University	D(OTS)	DD(F)	DD(F)
Works , Goods or services upto Rs. 10,000,000/=	Do	D/OTS (subjek to the recommendation of the Regional Procurment Committee - Minor (RPC - Minor) - OTS	D(OTS)	DD(F)	DD(F)

(2). Shopping Procedure	Goods, Works and Services other than Consultancy Services (Procurement Guide line 3.4)				
Works upto Rs. 20 million	By inviting at least 5 sealed Quotations	VC (subject to the recommendation of the Ministry Procurement Committee (MPC)	D(OTS)	DD(F)	DD(F)
Works upto Rs. 15 million	By inviting at least 5 sealed Quotations	VC (subject to the recommendation of the Regional Procurement Committee - Major (RPC - Major) - University	D(OTS)	DD(F)	DD(F)
Works upto Rs. 3.5 million	By inviting at least 5 sealed Quotations	D/OTS (subject to the recommendation of the Regional Procurement Committee - Minor (RPC - Minor) - OTS	D(OTS)	DD(F)	DD(F)
Works upto Rs. 1 million	By inviting at least 3 sealed Quotations	VC	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 18,000,000/	By inviting at least 5 sealed Quotations	VC (subject to the recommendation of the Ministry Procurement Committee (MPC)	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 8,000,000/	By inviting at least 3 sealed Quotations	VC (subject to the recommendation of the Ministry Procurement Committee (MPC)	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 15,000,000/	By inviting at least 5 sealed Quotations	VC (subject to the recommendation of the Regional Procurement Committee - Major (RPC - Major) - University	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 5,000,000/	By inviting at least 3 sealed Quotations	VC (subject to the recommendation of the Regional Procurement Committee - Major (RPC - Major) - University	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 1,000,000/	By inviting at least 5 sealed Quotations	D/OTS (subject to the recommendation of the Regional Procurement Committee - Minor (RPC - Minor) - OTS	D(OTS)	DD(F)	DD(F)
Goods or Services upto Rs. 500,000/	By inviting at least 3 sealed Quotations	VC	D(OTS)	DD(F)	DD(F)

(3). Open Competitive Biddings Procedure	Procurement of Goods , Works and Services				
Above Rs. 600,000,000	Procurement Guideline 3.1 - ICB Procurement Guideline 3.2 - NCB Procurement Guideline 3.3 - Limited / Restrictrd LIB/LNB	VC (subject to the recommendation of the Cabinet Appointed Procurement Committee (CAPC))	D(OTS)	DD(F)	DD(F)
Upto Rs. 600,000,000		VC (subject to the recommendation of the Ministry Procurement Committee (MPC)	D(OTS)	DD(F)	DD(F)
Upto Rs. 300,000,000		VC (subject to the recommendation of the Project Procurement Committee - (OMST))	D(OTS)	DD(F)	DD(F)
Upto Rs. 100,000,000		VC (subject to the recommendation of the Regional Procurement Committee - Major (RPC - Major) - University	D(OTS)	DD(F)	DD(F)
Upto Rs.10,000,000		D/OTS (subject to the recommendation of the Regional Procurement Committee - Minor (RPC - Minor) - OTS	D(OTS)	DD(F)	DD(F)

Procurement of Consultancy Services					
(A) Individual Consultancies (SSS or IC-C)					
(1) When Internationally & Nationally Publicize (as per Consultancy Procurement Guide lines).					
Equal or Over Rs. 25 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPMC)	D(OTS)	DD(F)	DD(F)
Less than Rs. 25 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	D(OTS)	DD(F)	DD(F)
Less than Rs. 10 Million	do	VC (subject to the recommendation of the Consultative Procurement Committee Project - (OMST))	D(OTS)	DD(F)	DD(F)
Less than Rs. 5 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	D(OTS)	DD(F)	DD(F)
Less than Rs. 3 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Minor (OTS)	D(OTS)	DD(F)	DD(F)
Up to 1 Million	do	Director - OTS	D(OTS)	DD(F)	DD(F)
(2) When Nationally Published (as per Consultancy Procurement Guide lines).					
Equal or over Rs. 15 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPMC)	D(OTS)	DD(F)	DD(F)
Less than Rs. 15 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	D(OTS)	DD(F)	DD(F)
Less than Rs. 5 Million	do	VC (subject to the recommendation of the Consultative Procurement Committee Project - (OMST))	D(OTS)	DD(F)	DD(F)
Less than Rs. 3 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	D(OTS)	DD(F)	DD(F)
Less than Rs. 1 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Minor (OTS)	D(OTS)	DD(F)	DD(F)
Up to 500,000/=	do	Director - OTS	D(OTS)	DD(F)	DD(F)
(B) Firms (when CQS or SS) Procurement Goide line 3.12 & 3.13					
(1) When Internationally & Nationally Publicize (Consultancy Procurement Guide lines).					
Equal or over Rs. 100 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPMC)	PD	DD(F)	DD(F)
Less than Rs. 100 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	PD	DD(F)	DD(F)
Less than Rs. 20 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	PD	DD(F)	DD(F)
Less than Rs. 5 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Minor (OTS)	PD	DD(F)	DD(F)
(2) When Nationally Publicize (as per Consultancy Procurement Guide lines).					
Equal or over Rs. 25 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPMC)	D(OTS)	DD(F)	DD(F)
Less than Rs. 25 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	D(OTS)	DD(F)	DD(F)
Less than Rs. 5.0 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	D(OTS)	DD(F)	DD(F)
Less than Rs. 0.5 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Minor (OTS)	D(OTS)	DD(F)	DD(F)

(C) Firms -when Competitive Procedure - (QCBS, QBS, FBS or LCS) Procurement					
(1) When Internationally & Nationally Published					
Equal or greater than Rs. 200 Mn.	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPCC)	D(OTS)	DD(F)	DD(F)
Less than Rs. 200 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	D(OTS)	DD(F)	DD(F)
Less than Rs. 50 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	D(OTS)	DD(F)	DD(F)
(2) When Nationally Published					
Equal or greater than Rs. 100 Mn.	do	VC (subject to the recommendation of the Consultant Procurement Committee Cabinet (CPCC)	D(OTS)	DD(F)	DD(F)
Less than Rs. 100 Million	do	VC (subject to the recommendation of the Consultant Procurement Committee Ministry- (CPCM)	D(OTS)	DD(F)	DD(F)
Less than Rs. 20 Million	do	VC (subject to the recommendation of the Regional Procurement Committee - Major (University)	D(OTS)	DD(F)	DD(F)

Composition of Regional Procurement Committee - Minor (RPC- Minor - OTS).

1. Chairman Director - OTS
2. Member Deputy Director - Finance or an alternative finance officer from the office of the Bursar
3. Member A member from requisitioning unit (who is knowledgeable with the items to be procured) appointed by the VC

Composition of Regional Procurement Committee - Major (OTS- Major).

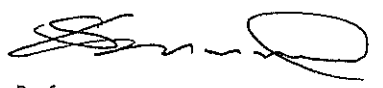
1. Chairman Vice- Chancellor of the University
2. Member Bursar of the University or his nominee
3. Member Representative from the Ministry or a similar capacity Government Official.

- PD Project Director
- DD Deputy Director
- D(OTS) Director - Operation Technical Support
- DD(F) Deputy Director - Finance

- RPC - Minor Regional Procurement Committee - Minor (at OTS)
- RPC - Major Regional Procurement Committee - Major (at University level)
- PPC - OMST Project Procurement Committee (Operational and Monitoring Support Team)
- MPC Ministry Procurement Committee
- CAPC Cabinet Appointed Procurement Committee

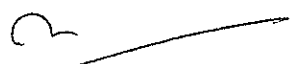
- CPCP Consultant Procurement Committee - Project (OMST)
- CPCM Consultants Procurement Committee - Ministry
- CPCPC Consultants Procurement Committee - Cabinet

Recommended



Professor P.S.M. Gunaratne
Project Director
AHEAD Project

Approved



M.M.P.K. Mayadunne
Secretary
Ministry of City Planning, Water Supply and Higher Education

M.M.P.K. Mayadunne
Secretary

Ministry of City Planning, Water Supply & Higher Education
No: 18, Ward Place,
Colombo - 07.

PROF. P.S.M. GUNARATNE
Director

AHEAD OPERATION

Ministry of Higher Education & Cultural Affairs

Copy to: Auditor General
Chief Internal Auditor - ME & HE