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Date }

20.01.2021

Project Director

Accelerating Higher Education Expansion and Development Operation

79/1, 5th Lane

Colombo 03

Authority Limits of Procurement Committees for Contract Award Recommendation/ Determination

This is to inform you that Secretary, Ministry of Education has approved the attached Procurement Committees and relevant limits for your project procurement activities.


S.L.H. Gamage

Director (Infrastructure Development)

For Secretary

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Authority Limits of Procurement Committees for contract award recommendation/determination
For
Component 1: Program for Results (PforR)
Accelerating Higher Education Expansion And Development (AHEAD) Operation

1. The Purpose:

This document is issued with the purpose to set forth the authority limits of Procurement Committees for contract award recommendation/determination when procuring of goods, works and services using AHEAD Operation funds that should be adhered to by all beneficiary institutes under the Component 1: Program for Results (PforR).

2. The Applicability of the Authority limits:

The 15 national universities under the University Grants Commission (UGC) should adhere to these authority limits when procuring goods, works and services using AHEAD Operation funds.

3. The Scope:

Procurement of goods works and non-consulting services under the Component 1: Program for Results (PforR) will be carried out in accordance with the Government of Sri Lanka's Guidelines on "Procurement of Goods and Works - Year 2006" and subsequent amendments and supplements issued up to the date.

The standard bidding documents issued by the National Procurement Agency (Successor Department of Public Finance of the Ministry of Finance) for procurement of goods and non-consulting services and the standard bidding documents developed by the Institute of Construction Training and Development (ICTAD-presently CIDA) for procurement of works should be used in addition to the simplified documents issued by the OMST for invitation of Quotations, as appropriately.

Procurement of consultancy services under this Component will be carried out in accordance with the Government of Sri Lanka's Guidelines on "Selection & Employment of Consultants - August 2007" with the standard proposal documents issued by the Department of Public Finance of Ministry of Finance.

4. The Authority limits:

4.1 The Authority limits for Procurement of Goods and Non-Consulting Services:

All beneficiary institutes under the AHEAD Operation should adhere to the following Authority limits of Procurement Committees for contract award recommendation/determination when procuring goods and non-consulting services by following Direct Contracting Procedure (Guideline 3.5), Shopping Procedure (Guideline 3.4), and/or Open Competitive Procedure (Guideline 3.1, 3.2 or 3.3), using AHEAD funds.

S.L.H. Gamage
 Director (Infrastructure Development)
 Ministry of Education
 No.18, Ward Place
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| Method of Procurement | Limit of Authority LKR. | Requirements to be fulfilled | Level of Authority | |
|------------------------|--|---|---|---------|
| 4.1.1. Direct Purchase | | Satisfying the requirements given under GOSL-PGL 3.5 or 3.6 for DIRECT CONTRACTING AND REPEAT ORDERS (Annex:1) | | |
| | Up to 15,000 | Goods or Services including equipment or smaller value not exceeding Rs.15,000/- per event per day Total of such purchases during any calendar month should not exceed Rs. 60,000/= | Director-OTS/ Project Coordinator Results Area 2 & 3 | |
| | Up to 100,000 | Goods and Non-Consulting Services can be purchased directly from open Market: <ul style="list-style-type: none"> When it is uneconomical to follow competitive procedure. VC must ensure the economy of procurement and This authority should be used under the personnel supervision of VC. | VC / PD | |
| | Up to 200,000 | Satisfying the requirements given under GOSL-PGL 3.5 or 3.6 | VC / PD | |
| | Up to 10,000,000 | | PPC (Minor)OTS | |
| | Up to 100,000,000 | | PPC – University | |
| | Up to 500,000,000 | | PPC-OMST | |
| | Up to 1000,000,000 | | MPC | |
| | >1000, 000,000 | | CAPC | |
| | | | | |
| | 4.1.2 Shopping | | Satisfying the requirements given under GOSL-PGL 3.4 (Annex:2) | |
| | | Up to 500,000 | By Inviting at least 3 sealed quotations | VC / PD |
| Up to 1, 000,000 | | By Inviting at least 5 sealed quotations | PPC (Minor) OTS | |
| Up to 4, 500,000 | | By Inviting at least 3 sealed quotations | PPC – University | |
| Up to 14, 000,000 | | By Inviting at least 5 sealed quotations | PPC – University | |
| Up to 15, 000,000 | | By Inviting at least 5 sealed quotations | PPC – OMST | |
| Up to 8, 000,000 | | By Inviting at least 3 sealed quotations | MPC | |
| Up to 18, 000,000 | By Inviting at least 5 sealed quotations | MPC | | |

| Method of Procurement | Limit of Authority LKR. | Requirements to be fulfilled | Level of Authority |
|--|-------------------------|---|--------------------|
| 4.1.3 Open Competitive Bidding (ICB/ NCB/ LIB/ LNB) | Up to 50, 000,000 | Satisfying the requirements given under GOSL-PGL 3.1, 3.2 or 3.3 (Annex: 3.1, 3.2, 3.3) | PPC (Minor)OTS |
| | Up to 100, 000,000 | | PPC - University |
| | Up to 500, 000,000 | | PPC-OMST |
| | Up to 1000, 000,000 | | MPC |
| | >1000, 000,000 | | CAPC |

4.2 The Authority limits for Procurement of Works:

All beneficiary institutes under the AHEAD Operation should be adhered with the following Authority limits of Procurement Committees for contract award recommendation/determination when procuring of Works by following Direct Contracting Procedure (Guideline 3.5), Shopping Procedure (Guideline 3.4), and/or Open Competitive Procedure (Guideline 3.1, 3.2 or 3.3), using AHEAD funds.

| Method of Procurement | Limit of Authority LKR. | Requirements to be fulfilled | Level of Authority |
|-----------------------|-------------------------|--|--------------------|
| 4.2.1 Direct Purchase | Up to 200,000 | Satisfying the requirements given under GOSL-PGL 3.5 or 3.6 for DIRECT CONTRACTING AND REPEAT ORDERS (Annex:1) <ul style="list-style-type: none"> When it is uneconomical to follow competitive procedure. CAO/VC must ensure the economy of procurement and This authority should be used under the personnel supervision of CAO/VC. | VC / PD |
| | Up to 500,000 | Satisfying the requirements given under GOSL-PGL 3.5 or 3.6 for DIRECT CONTRACTING AND REPEAT ORDERS (Annex:1) | VC / PD |
| 4.2.2 Shopping | | Satisfying the requirements given under GOSL-PGL 3.4 (Annex:2) | |
| | Up to 1,000,000 | By Inviting at least 3 sealed quotations | VC / PD |
| | Up to 3,500,000 | By Inviting at least 5 sealed quotations | PPC (Minor)OTS |
| | Up to 14, 000,000 | By Inviting at least 5 sealed quotations | PPC – University |
| | Up to 15, 000,000 | By Inviting at least 5 sealed quotations | PPC – OMST |
| | Up to 20, 000,000 | By Inviting at least 5 sealed quotations | MPC |

| Method of Procurement | Limit of Authority LKR. | Requirements to be fulfilled | Level of Authority |
|--|-------------------------|---|--------------------|
| 4.2.3 Open Competitive Bidding (ICB/ NCB/LIB/LNB) | Up to 50,000,000 | Satisfying the requirements given under GOSL-PGL 3.1, 3.2 or 3.3 (Annex: 3.1, 3.2, 3.3) | PPC (Minor) OTS |
| | Up to 100, 000,000 | | PPC - University |
| | Up to 500, 000,000 | | PPC-OMST |
| | Up to 1000, 000,000 | | MPC |
| | >1000, 000,000 | | CAPC |

4.3 The Authority limits for Procurement of Consultancy Services:

All beneficiary institutes under the AHEAD Operation should be adhered with the following Authority limits of Procurement Committees for contract award recommendation/determination when Selection of Consulting Services by following Single Source Selection Procedure (SSS- Guideline 3.13), Selection Based on Consultants Qualification (CQS - Guideline 3.12), and/or Other Competitive Procedures (Guideline 3.8,3.9, 3.10 or 3.11), using AHEAD funds.

4.3.1 Selection of Individual Consultants (IC):

| Method of Selection | Limit of Authority-LKR. | | Level of Authority |
|---------------------|--------------------------|---|--------------------|
| | If Nationally Advertised | Internationally and Nationally Advertised | |
| SOC & SSS | < 1,000,000 | < 3,000,000 | PD |
| | < 3,000,000 | < 5,000,000 | Secretary |
| | < 5,000,000 | < 10,000,000 | CPCP - OMST |
| | < 15,000,000 | < 25,000,000 | CPCM |
| | More than 15,000,000 | More than 25,000,000 | CPCP |
| | | | |

4.3.2 Selection of Consultancy Firms:

| Method of Selection | Limit of Authority-LKR. | | Level of Authority |
|---------------------|---|--|-----------------------------------|
| | If Nationally Advertised | If Internationally and Nationally Advertised | |
| CQS & SSS | < 250,000 | < 3,000,000 | Committee -B Appointed by PD |
| | < 500,000 | < 5,000,000 | Committee - A Appointed by CAO |
| | < 5,000,000 | < 20,000,000 | CPCP |
| | < 25,000,000 | < 100,000,000 | CPCM |
| | > 25,000,000 | > 100,000,000 | CPCC |
| | Other Competitive Procedures (QCBS,QBS, FBS or LCS) | < 20,000,000 | < 50,000,000 |
| | < 100,000,000 | < 200,000,000 | CPCM |
| | > 100,000,000 | > 200,000,000 | CPCC |

Composition of the PPC (Minor) for OTS :

PPC (Minor) for OTS should consist of the Director OTS as the Chairperson, DD Finance and a member from the requisitioning unit (e.g. department, faculty, institute, research team). The Project Director may appoint these PPC (Minor) OTS when the different projects which the university receives, under the three Results Areas of AHEAD, are known.

However, the Director OTS and DD Finance should act as standing members to the Committee.

Roles and Responsibilities of the PPC (Minor) for OTS :

The PPC (Minor) for OTS is allowed to make contract award recommendation/determination when procurement of goods, works, non-consulting services.

Composition of the PPC University:

PPC for universities should consist of the Deputy Vice-Chancellor/ Dean/ Registrar as the Chairperson, Bursar of the University or his/her nominee and a representative from the AHEAD, MOE.

However, the Director OTS/DD (Procurement) should present and arrange necessary secretarial and other facilities for the Committee.

Roles and Responsibilities of the PPC University:

The PPC of the respective University is allowed to make contract award recommendation/determination when procurement of goods, works and non-consulting services in accordance with above mentioned authority limits.

Selection of Consultants

Committee B - Will be appointed by the PD – OMST on the recommendation of the Director OTS.

Committee A - Will be appointed by the Secretary, MOE on the recommendation of the PD – OMST. A request for the committee to be appointed shall be submitted to the PD – OMST by the VC of the respective university.

Special Note:

The Bursar of the University or his/her nominee, DD Finance who acts as a member to the PPC - University or PPC (Minor) OTS should make necessary arrangements to avoid procurement of similar nature goods, works, non-consulting services and/or consulting services which procured or planned to procure by using GOSL funds for the same purposes.

All other arrangements to be carried out in accordance with the Government of Sri Lanka's Guidelines on "Procurement of Goods and Works - Year 2006" and "Selection & Employment of Consultants - August 2007" and subsequent amendments and supplements issued up to the date.

Acronyms.

PPC (Minor) OTS - Project Procurement Committee (Minor) OTS

PPC University – Project Procurement Committee of the respective University

PPC-OMST - Project Procurement Committee (Operations and Monitoring Support Team)

MPC- Ministry Procurement Committee

CAPC- Cabinet Appointed Procurement Committee

CPCP - Consultant Procurement Committee – Project (OMST)

CPCM – Consultant Procurement Committee - Ministry

CPC – Consultant Procurement Committee – Cabinet

ICB – International Competitive Bidding

NCB – National Competitive Bidding

LIB – Limited International Bidding

LNB – Limited National Bidding

QCBS – Quality and Cost Based Selection

QBS – Quality Based Selection

FBS – Selection under a Fixed Budget

LCS - Least Cost Selection


CQS - Selection based on Consultant's Qualification

SSS - Single Source Selection

The date of effective of this procedure is 25th January 2021.

The Secretary- Ministry of Education

Date: 19th January 2021.


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